

Yu-Jhen Su 蘇俞臻

Mobile: 0972-865xxx

Email: emilyingxxxx@gmail.com

Address: No. 5xxxx, Dasxxx, Xinshi Dist, Tainan City 744, Taiwan(R.O.C)

Target	International Trade Assistant
Profile	Passionate, optimistic and cooperative Adaptive to work environment Fluent in Chinese and English Good at planning, organizing and communicating
Education	B.A. in English with Certification for the completion of Program in Management, National Central University, Taiwan, expected 2016
Experiences	<p><u>Administrative Experience</u></p> <ul style="list-style-type: none">◆ Periodical Proofreader/Translator and Conference Receptionist, Research Center and Advanced Science and Technology, NCU, April 2014-present <p><u>Teaching Experience</u></p> <ul style="list-style-type: none">◆ English Teacher, HaPo English School, July 2013- Sept. 2013 <p><u>Cultural Exchange Experience</u></p> <ul style="list-style-type: none">◆ Short-term study and travel in UK and Holland, July 2014- August 2014 <p><u>Service Experience</u></p> <ul style="list-style-type: none">◆ Courses Planning Staff, NCU Film Camp, March 2013-July 2013◆ Technical Staff and Activity Host , the NCU Electronic Engineering & English Camp, April 2013-Oct. 2013
Awards	<ul style="list-style-type: none">◆ Academic Excellence Award, Department of English, NCU (2014)◆ Academic Excellence Award, Department of English, NCU (2013)
Languages	Mandarin Chinese (Native) English (Fluent) Taiwanese (Intermediate) Japanese (Basic)